

| | Type of Behavior | Measures Taken | Personnel Involved |
|---|--|--|--|
| L O W L E V E L | *General disruption in school (class, canteen, playground] | Each Low Level behaviour should be dealt with accordingly using class systems including: warnings, reflection book, loss of privileges etc | Class Teachers, TA's Bus Assistants Year leaders (The LCs are informed or involved depending on the offence) |
| | Punctuality to lessons | | |
| | Incorrect Uniform | | |
| | Not having the right books and equipment/ not looking after their books | | |
| | Possession of mobile phones and other electronic device | | |
| | Not completing homework | | |
| | Using School facilities inappropriately | | |
| | *Non-compliance of School Bus Rules | If a child displays any one of these behaviours on 3 occasions over the course of 1 week: 1. Detention 2. Meet with the LC if appropriate 3. Parents are notified (written or verbal) 4. Pupil signs undertaking (Form No4 MOE) Yearleaders can decide to initiate steps earlier if approved by the LCs | |
| | Verbal and physical threats to pupils | | |
| | Non-compliance to disciplinary sanctions | | |
| Talking inappropriately to others (children or adults) | | | |
| Inappropriate use of IT | | | |
| H I G H L E V E L | Vandalism | 1st Violation • 1 day internal exclusion • Warning Form no1 • Parents are notified (written and verbal) | Year leaders, LC and the SLT |
| | Absconding from lessons | | |
| | Accessing or promoting inappropriate materials on electronic devices | | |
| | Violations of Moral/Islamic/Cultural values (Including appearance and behaviors) | | |
| | Smoking | | |
| | Taking or damaging others' property | | |
| | Possession of dangerous items | | |
| | Threats to staff | 2nd Violation • 1 Day exclusion •Warning Form no2 • Parents are notified (written and verbal) •Meeting with parents | |
| | Harassment | 3rd Violation • 2 day exclusion • Warning Form no3 • Parents are notified(written and verbal) • Meeting with parents • Re registration reviewed | |
| | Possession of / under influence of drugs | | |
| Assaulting children or adults (including serious incidents of fighting) | | | |
| Counterfeiting school documents | | | |
| Racism | | | |
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| | Secoond Level Violations | | |
| | Third Level Violations | | |
| | Fourth Level Violations | | |
| | Fifth Level Violations | | |